



Travel Services  
Brigham Young University–Hawaii  
<https://travel.byuh.edu/>

**Travel Intake Form\***

Student:  Faculty & Staff:  Alumni:  Other: \_\_\_\_\_

Name as it appears on your Driver’s License or Passport:

**\*\*MUST MATCH EXACTLY OR YOU WILL BE DENIED BOARDING\*\***

First: \_\_\_\_\_ Middle: \_\_\_\_\_ Last: \_\_\_\_\_

Date of Birth: DD (i.e., 22) \_\_\_\_\_ MMM (i.e., APR) \_\_\_\_\_ YYYY \_\_\_\_\_

Phone Number: (+1) \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Email Address: \_\_\_\_\_

TSA Precheck/Global Entry Number: \_\_\_\_\_ Frequent Flyer Number: \_\_\_\_\_

Seat Preference: Aisle:  Window:

Outbound flight date: \_\_\_\_\_ Location: \_\_\_\_\_

Return flight date: \_\_\_\_\_ Location: \_\_\_\_\_

Travel type: Business:  Personal:

Are you travelling with a group? (if yes, each person in the group is required to complete their own form.)

Yes:  No:

*Please fill out your passport information if you are traveling internationally:*

Passport Number: \_\_\_\_\_ Issuing Country: \_\_\_\_\_

Passport Expiration Date: DD (i.e., 22) \_\_\_\_\_ MMM (i.e., APR) \_\_\_\_\_ YYYY \_\_\_\_\_

**Comments**

**Signature and Confirmation**

I have read and agree to the BYUH Travel Terms and Conditions.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date